



QUEEN MARY'S TECHNICAL INSTITUTE (QMTI) - FOR DISABLED SOLDIERS
A CHARITABLE EDUCATIONAL TRUST (REGD NO E-102) ESTABLISHED IN 1917
PARK ROAD, BEHIND KIRKEE RAILWAY STN, RANGE HILLS KIRKEE, PUNE -411020

Landline: 020-25816779, FAX: 020-25824979, Military: 3274
E-mail: puneqmti@gmail.com Website: www.qmtiindia.org

2101/Trg/Admission/Army/

21 Dec 2021

(All Command HQs)

(All Records Concerned)

(All Regimental Centre)

ADMISSION: REHABILITATION TRAINING FOR DISABLED SOLDIERS
(FOR PERSONAL ATTENTION OF RECORD OFFICER)

1. Soldiers becoming disabled / handicapped consequent to grave injuries while performing duty in operational area, training etc is a part of bonafide duty of security forces. Many soldiers get injured and become handicapped / permanent low medical category while performing various operational duties in prevailing LC / insurgency environment or due to other natural calamities / accidents in treacherous areas. Such disabilities cause tremendous concern and mental trauma to the affected soldiers as they perceive their unsuitability for alternate vocations after discharge / boarding out. Rehabilitation of such soldiers is our primary responsibility for respectable resettlement after discharge from the services. The concern and trauma of these soldiers can be fully addressed and completely resolved by making them aware of and advising them for doing rehabilitation courses specially designed for disabled soldiers at **Queen Mary's Technical Institute (QMTI)** for Disabled Soldiers, Pune. The details of the functioning of QMTI is discussed in subsequent paras.

2. Raised in 1917, **Queen Mary's Technical Institute (QMTI)** is a Tri Service Non-Governmental Organization (NGO) which has been established for rehabilitation training of disabled soldiers of Army, Navy, Air Force, BSF and CAPFs as trains under the guidelines issued by IHQ, MoD (Army) AG's branch letter No B/47063/AG/POLICY/CW-5 dated 12 Oct 2010. This is being achieved primarily by imparting training specially designed for disabled soldiers to enable them to compete in the civ world & come out with flying colors. For this, a strategically planned, multi-pronged pgme has been designed wherein, a student is subjected to:-

(a) One of the main stream course out of five available options: Two IT related viz. **Computer Operations and Programming Assistant (COPA) and Computer Hardware & Networking Maintenance (CHNM)** and three engineering related viz. **Electrician, Fitter & Diesel Mechanic** courses recognized by NCVT & NIELIT.

(b) Five value addition capsules viz. **English Speaking (NIELIT), Soft Skills, Entrepreneurship Development Programme (EDP), Computer Literacy** for non-IT courses and **Preparatory Coaching Classes** for competitions (Optional) affiliated to Symbiosis, Pune University and Vishwakarma University.

(c) A specially designed **Diploma in Industrial Administration and Services Management (DIASM)** course for a period of one year (Minimum XII pass) from Pune University.

(d) **On the Job (OJT) / Apprenticeship** trg in the civil industry for a period of one year, to experience a real feel of the civ environment viz MSEB, Bharat Forge, Tata Motors, National Institute of Virology, DRDO, 512 Army Base Wksp etc.

3. For imparting quality training, QMTI has elite affiliations / associations which are duly recognized / oriented towards gain full engagement / respectable rehabilitation. These include **Savitribai Phule Pune University** for Management Diploma, **National Institute of Electronic and Information Technology (NIELIT)** for computer operations & IT infrastructure sector and **National Council of Vocational Training (NCVT)** for ITI computer and technical trades.

4. After completion of one/two yrs of QMTI training, soldiers are **screened and selected by local corporate / industry houses for additional one year training in real-time work environment for Apprenticeship / On Job Training (OJT)**. Presently, 25 soldiers are undergoing OJT/Apprenticeship with various training agencies which include, **Bharat Forge, Savitribai Phule Pune University, authorized service centers of HP / HCL computers, R&D Engrs, PCMC, National Institute of Virology, MSEDCL, Roshani Computer, SDG Computers, Gate Manufacturing PWD, Excel TATA Motors, Innotech Robotic & Automation Soln, IPower Tech, My Industry, Mahesh Auto Mobile** etc. This OJT of one year is offered to only successful candidates in the basic course.

5. Admission to QMTI courses is open to all **serving disabled and permanent LMC soldiers** (except disability due to life style disease, Psychiatric & Epilepsy), **Ex-servicemen** (with or without disability) and **dependents** of serving / retired soldiers of Army, Navy & Air Force and dependants of defence civilians. Applications are to be processed as per IHQ of MoD (Army) Letter No B/47063/AG/POLICY/CW-5 dated 12 Oct 2010. (copy enclosed for reference). **Application is required to be forwarded by the Unit to Record Office who after due review will forward the same to HQ Dakshin Maharashtra Sub Area for approval of the course.** Approved applications are required to reach QMTI tentatively by 01 Apr 2022 for initial scrutiny. Candidates will be initially screened and provisional list will be published on website. These short listed candidates will be medically screened for minimum 40% disability and final list to be placed by 15 May 2022

6. The list of selected candidates based on documents will be displayed by **31 May 2022**. The final selection of candidate is subject to medical screening by the board of officers to be held at QMTI. Training session for **Academic Year 2022-23** is likely to commence from **01 Aug 2022**. Any change in the schedule will be informed on direction from NCVT, New Delhi. Candidates are required to report by **01 Jul 2022**.

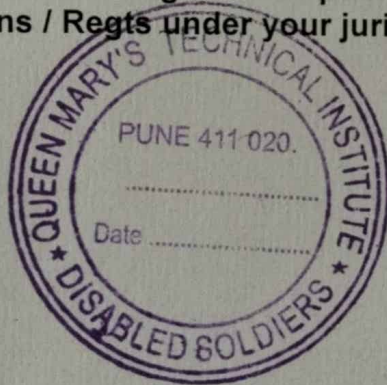
7. Final course will be allotted based on factors like individual's first choice, Psychological Aptitude Test and disability related suitability for re-habilitation, civil qualification, written test, available seats, and interview / counseling. **Soldiers with 2-3 yrs of residual service (retirement / medical boarding out / release) are ideally suited to undergo rehabilitation training at QMTI. On completion of training students will be enrolled with APN for their selection with Industry.**

8. Application form, Course curriculum and eligibility Criteria, General instruction for students, Details of QMTI courses & poster are also encl for your info. **Trg Policy** and more details are available on website: www.qmtiindia.org.

9. **During the course of study, soldiers are registered free of cost at Army Placement Node for their post retirement resettlement.**

Contact E-mail - qmtioffice@gmail.com, Army No 3274, Landline: 020-25816779 & Mobile: 9404352788.

10. **You are requested to give wide publicity to the facilities offered at QMTI by informing all Bns / Regts under your jurisdiction.**



Col Vasant Ballewar (Retd)
Dean & Dy CEO, QMTI

Encl: As above.

Copy to :-

Adjutant General's Branch - for info please

CW-5, Room No 404, 4th Floor

Sena Bhawan, 'A' Wing

Integrated HQ of MoD (Army)

DHQ PO New Delhi-110011

HQ Southern Comd (Veterans Cell) - -do-

PIN-908541, C/O 56 APO

Veterans Node, HQ DM & GSA - do-

Pin-900448, C/O 56 APO

19/47063/AG/POLICY/CW-5

12 Oct 2010

(Record Office concerned)

QUEEN MARY'S TECHNICAL INSTITUTE (QMTI) PUNE
RULING FOR FORWARDING OF APPLICATION

1. It is observed that the applications for QMTI course in respect of the casualties who are still in service are being submitted to IHQ of MoD (Army) directly by the units/hospitals thus the Record Office is not kept in picture. In future following laid down procedure will be followed:-

(a) In case the individual is serving in the unit, the application will be recommended by the CO/OC unit and forwarded to the Record Offices together with the following documents :-

(i) Application as per specimen given at Appendix 'A'.

(ii) A certificate rendered by the CO/OC unit stating that the expenditure incurred for the course of the individual will be paid to QMTI by the unit. Format attached as Appendix B.

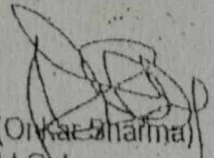
(b) If the individual is in Military Hospital or any other establishment, the individual's application will be forwarded to his parent unit for the recommendation of his CO/OC unit and necessary action as laid down in para 1 (a) above.

(c) Application duly completed along with medical certificate duly recommended by CO/OC unit should reach Integrated HQ of MoD (Army) (CW-5) latest by 30 Jun every year in duplicate. Training will commence from 01 Aug every year and completed on 31 July. Applications received incomplete/late will not be considered by this Headquarters. Application will be processed at AG's Br, CW-5 vide Govt of India, MoD, Dte Gen Resettlement letter No 1568/QMTI/DGR/RES-8 dt 05 Aug 10.

(d) All serving personnel applying for the courses will complete their annual leave before joining the course. Indls attending any course at QMTI will not be granted leave more than 10 days in each calendar year.

2. Application in respect of non effective individual's will be submitted by the Zilla Sainik Board directly to Directorate General Resettlement, Ministry of Defence, West Block IV, RK Puram, New Delhi-66.

3. Details of courses conducted, eligibility conditions, duration of the courses and fee structure at QMTI are at Appendix 'C'.


(Omkar Sharma)
Lt Col
Jt Dir, CW-5
for Adjutant General

Encls : As above
Copy to :-

Directorate General Resettlement
RES-8 Ministry of Defence
West Block IV, RK Puram
New Delhi-66

- for info with ref to your letter No 1568/QMTI/DGR/RES-8 dated 05 Aug 2010.

DETAILS OF QMTI COURSES

Ser No	Name of Course	Duration	Recognised by	Max Capacity	Edn Qualification	Examination			Remarks	
						Type	Periodicity	Level		Pass %age
<u>MAIN TRAINING</u>										
1	Diploma in Industrial Administration and Services Management (DIASM)	01 yr, Three modules	SP Pune University	30 (1Batch)	12 th	Semester	Every 6 Months	Pune University	40	Admission not given to dependants. Two months Internship training
2	Computer Operator cum Programming Assistant (COPA) & NIELIT Course	01 yr	NCVT & NIELIT	48 (24 x 2 batches)	10 th	Quarterly Half Yearly Annual	Every 3,6 & 12 Months respectively	NCVT, NIELIT & QMTI	Theory-33 Practical-60	NCVT - National Council of Vocation Training (ITI Courses)
3	Computer Hardware / Networking & Maintenance (CHNM) & NIELIT CHM-O Level Course	01 yr	NCVT/ NIELIT	48 (24 x 2 batches)	10 th	Quarterly Half Yearly Annual	Every 3,6 & 12 Months respectively	NCVT, NIELIT & QMTI	Theory-33 Practical-60	
4	Electrician	02 yr, Annual	NCVT	80 (20 x 2 Batches) (Sr & Jr)	10 th	Quarterly Half Yearly Annual	Every 3,6 & 12 Months respectively	NCVT & QMTI	Theory-33 Practical-60	
5	Fitter	02 yr, Annual	NCVT	20 (20 x 1 batch) Alt Yr	10 th	Quarterly Half Yearly Annual	Every 3,6 & 12 Months respectively	NCVT & QMTI	Theory-33 Practical-60	

COURSE CURRICULUM AND ELIGIBILITY CRITERIA.
(Refer to para 5 to 13 of QMTI Trg Policy **under review**)

Course Curriculum.

1. QMTI training curriculum and associations are oriented to facilitate respectable rehabilitation, duly acknowledging challenged soldier's physical limitations, his academic knowledge and other constraints.
2. **Types of Training Offered.** Training is being imparted mainly through three major programs as given below:-
 - (a) **Main Training.** These are in the form of diploma courses of one or two year's duration.
 - (b) **On Job / Apprenticeship Training.** These are carried out, after completion of main training, with local state / central government public and private enterprises. Apprenticeship is applicable to ITI trades only. On job training (OJT) may be for all trades. Duration of OJT / apprenticeship is one year only.
 - (c) **Value Addition Training.** These are short courses up to three months only.
3. **Details of Courses Currently Being Offered.** The summary of courses currently being offered including details of duration, recognition, capacity, educational qualification required and examination schedule is attached as Appendix 'A'. However the courses are dynamic and necessitate changes periodically which is considered and approved by QMTI Governing Body.

Eligibility Criteria.

4. **Educational Qualifications.** Educational qualification required for each course is listed at Appendix 'A'.
5. **Service Profile.** QMTI training curriculum and associations are oriented to facilitate respectable rehabilitation. It is imperative that those disabled soldiers who are likely to retire / released / board out on medical grounds within ensuing 1.5 - 4 years should be detailed to undergo training to gainfully avail the benefits of training.
6. **Relaxations for Admission.** The details are as below:-
 - (a) **Educational Relaxation.** The ITI courses which require minimum 12th pass is relaxed for those class 10th pass soldiers who have completed 15 years of service.
 - (b) **Age and Service Conditions.** There is no embargo on age. Soldiers likely to retire / released / bd out on med ground within 1.5 to 4 yrs. Ideally min 13 yrs of service in normal circumstances.
7. **Adverse career certificate and Good Conduct Certificate from Unit.** Adverse career certificate is mandatory as per format. Good conduct to be endorsed on main application only.
8. **Eligibility / Non – Eligibility Criteria.** The eligibility can be assessed with either based on medical cat or percentage of disability for easy assessment. The details are as below:-
 - (a) **PRIORITY -1 (Eligibility Criteria based on Medical Category)** Admission for training at QMTI will be processed and approved in following priorities:-

- (i) **Priority 1(a)**. All paraplegics and tetraplegics, irrespective of length of service.
- (ii) **Priority 1(b)**. All individuals with severe disabilities and service above seven years and likely to be medically boarded out within next three years.
- (iii) **Priority 1(c)**. All individuals with other surgical disabilities who are either with 13 or more years of service or likely to be medically boarded out in next three years.
- (iv) **Priority 1 (d)**. Cases of all individuals with minor surgical disability having 13 years or above service may be processed but should be duly recommended as welfare measure for them by the Colonel Commandant.

(b) **PRIORITY -2 (Eligibility Criteria based on Percentage Disability)**. Admission for training at QMTI will be processed and approved in following priorities:-

- (i) **Priority 2(a)**. Disability 40% and above.
- (ii) **Priority 2(b)**. Disability 20 – 40% (Under review)

(c) **PRIORITY -3** In addn to above **Specific cases** where leeway is reqd for the good of the org or for welfare in deserving cases provision be made for the unit to recommend but such cases should be duly approved by the Col Comdt. However, Unit will be held accountable for recommending undesirable cases under this provision.

(d) **Medical Category Not Eligible.**

- (i) Soldiers do not have loco-motor disability and are otherwise able lead a normal life.
- (ii) Any type of mental disorder (Ex. Epilepsy) and severe discipline cases
- (iii) Any disorder / disease which can be managed by life style changes, which otherwise allows the indl to lead normal life.
- (iv) 100% loss of vision.

(e) **PRIORITY -4 (Ex-servicemen)** - All ex-servicemen in any Medical category or in SHAPE -1 are eligible for admission at QMTI (except) para 8 (d) (ii) & (iv) if vacancies are available.

(f) **PRIORITY -5** Direct dependants of servicemen /Ex-servicemen / Defence Civilians.

9. **Maximum Period of Training.** Maximum training at QMTI, at one or more stretches, will be limited to two courses (1st one of yr and second only mgt diploma) and one OJT / Apprenticeship training. Total training period, in any case not to exceed four years.

QMTI: GENERAL INSTRUCTION FOR STUDENTS.
(Refers to QMTI Trg Policy appx 'C' to para 18(a)(ii))

1. Note QMTI is an NGO and Non- Military establishment for disabled soldiers.
2. **Courses**
 - (a) Formal sanction of CW-5 is mandatory.
 - (b) Maximum two courses and one On the Job Training / Apprenticeship trg are permitted.
 - (c) Courses can be selected / allotted on arrival within permitted duration based on individual choice, education qualification, physical disability, aptitude, interview / interaction and written test if over scribed.
3. Mov order to Stn HQ Kirkee/ Aundh, Pune. They will be attached with various local units through Station HQ Kirkee/Aundh. The individual should to report first to QMTI on arrival.
4. He must have availed complete AL and at least 10 days CL before joining.
5. He will be given only 30 days leave in one trg year (Aug to Jul) in three parts only.(Auth –Army HQ letter No-B/47063/AG/POLICY/CW-5 dated 30 Oct 2012). Un-utilized academic breaks cannot be accumulated.
6. All service correspondence pertaining to the individual regarding Medical Boards Pay & Allowances, Leave, and Issue of Concession Forms/Warrants etc to be carried out through attached unit.
7. The individual to carry their dependents cards. No dependent card will be issued from this office or by att unit as no FS documents are held by them.
8. He will not be spared for any kind of promotion course / cadre etc.
9. All candidates must be in possession of one set of ceremonial and a combat dress.
10. Personal / service weapon not permitted.
11. **Hostel married accommodation**
 - (a) Hostel married accommodation will be considered only after reporting and having applied.
 - (b) Advance reporting or sending applications from unit do not set his seniority for accn.
 - (c) Seniority will be purely based on severity of disability and availability of accommodation.
 - (d) Bring CILQ permission if desirous to bring family.
 - (e) No leave will be considered to bring / dispatch of family; it must co-ordinate with academic breaks or through other personal arrangement only.
 - (f) Hostel married accn is required to vacate within 10 days on completion of two years or on termination of course which ever earlier.
12. **Must be in possession of following documents:-**
 - (a) Personal I-Card
 - (b) All education certificates i.e. 10th, 12th Mark Sheet and TC etc in original. (Even unpublished educational certificates are required)
 - (c) Dependent card, if required by individual.
 - (d) Passport size photos in Colour and Black & White each qty 04.
 - (e) Extra copy of Appx 'B', i.e. application form duly signed by CO.
13. Late reporting may result in loss of vacancy and RTU action. Ensure timely dispatch of individuals.
14. All students have to sign an undertaking as per policy of QMTI on arrival.



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2101/Trg/Admission/Army/

31 May 2022

(All Command / Sub Area/ Bde /
Div HQs & Record office concerned)

**RELAXATION IN DISABILITY CRITERIA AND OPEN ADMISSION FOR ITI /
MANAGEMENT COURSE AT QMTI, KIRKEE, PUNE FOR ALL SERVING
/ EX-SERVICEMEN / DEPENDENTS AND CIVILIAN DEFENCE
EMPLOYEES DEPENDENTS FOR ACADEMIC YEAR 2022-23 ONWARDS**

1. The advertisement pamphlet regarding change in admission criteria is fwd herewith. Kindly display the same at your notice board so that the needy serving person / ex-servicemen, civilian defence employees and their dependants are benefitted. The criteria of disability for serving soldier have been relaxed with effect from academic year 2022-23. Any serving personal / Ex-servicemen/Defence civilian employees / dependents can apply for the course. Admission is based on Priority criteria and merit.

2. You are requested to give wide publicity to the facilities offered at QMTI by informing all Bns / Units / Regts under your jurisdiction.



Col Vasant Ballewar (Retd)
Dean & Dy CEO, QMTI

Encls : As above
Copy to :-

Adjutant General's Branch - for info please
CW-5, Room No 404, 4th Floor
Sena Bhawan, 'A' Wing
Integrated HQ of MoD (Army)
DHQ PO New Delhi-110011

HQ Southern Comd (Veterans Cell) - -do-
PIN-908541
C/O 56 APO

HQ MG & G Area (Veterans Cell) - -do-
C/O 56 APO

Veterans Node - -do-
HQ DM & GSA
Pin-900448, C/O 56 APO



Though Hurt, I Grow...



QUEEN MARY'S TECHNICAL INSTITUTE (FOR ITI & MANAGEMENT COURSES) KHADKI PUNE

COURSES

क्वीन मेरी तकनिकी संस्थान (QMTI) पूरे भारतवर्ष में एकमात्र संस्था है, जो देश की सेवा करते हुए आहत जवानों के सम्मानजनक पुनर्वसन के लिए प्रेरित है। यह संस्था 1917 से कार्यरत है। तथा आज तक हजारों सैनिकों का पुनर्वसन करने में यशस्वी हुई है, इस संस्था में प्रशिक्षित सैनिक विविध सरकारी तथा निमसरकारी संस्था विभाग, आद्योगिक क्षेत्र, खाजगी संस्थान एवं रोजगार अभियान में अग्रशील हो रहे हैं। यह संस्था कार्यरत एवम सेवानिवृत्त सेना कर्मचारी तथा डिफेन्स मंत्रालय अंतर्गत कार्यरत कर्मचारियों के बच्चों को भी आई.टी.आई. कोर्स में प्रशिक्षण प्रदान करती है।

NCVT Courses

1 Electrician	(2 yrs)
2 Fitter	(2 yrs)
3 Diesel Mechanic	(1 yrs)
4 Computer Operator and Programming Assistant	(1 yrs)
5 Computer Hardware Networking and Maintenance	(1 yrs)

Management Course (SPPU Affiliation)

- 1 Diploma In Industrial Administration and Services Management
- 2 Entrepreneurship Development Program (EDP) by SPPU

Value Addition Courses

1 O-Level Software (NIELIT)	One Year
2 O-Level Hardware (NIELIT)	One Year
3 CCC (NIELIT)	80 Hours
4 Spoken English (ELTIS) Symbiosis	100 Hours
5 Soft skills (Vishwakarma University)	50 Hours
6 Social Media and Cyber Security	

न्यूनतम शैक्षणिक पात्रता :

**10th For all ITI courses
(All categories)**

**10+2 For Management Course
(Only Serviceman, Ex-Serviceman)**

संस्था का पता :

Queen Mary's Technical Institute

Park Road, Range Hills, Khadki, Pune 411020.

Maharashtra State INDIA

Mobile No.: +91-94043 52788, +91-9504953838

Phone : +91-20-2581 6779

Telefax: + 91-20-2582 4979

E-Mail : qmtioffice@gmail.com (For Concerns)

Website : www.qmtiindia.org

प्राथमिकता क्रम

1. Serving Disabled Soldiers of Army, Navy, Air force.
2. Army serving Soldiers (without disability) and All Ex-Serviceman.
3. Dependents of serving Soldiers and Ex-Servicemen.
4. Disabled civilian defence personal and their legal dependants.
5. Personal of para-military forces, police and civilians, either physically handicapped not requiring active treatment.
6. Any other person by special dispensation of the board of Trustees, subject to availability of vacancies and strictly as day scholars.